



## Australian Government

### Department of the Environment, Water, Heritage and the Arts

24 September 2009

Dear Registration Holder

I am writing to you, as the contact officer for the above company, regarding the registration and compliance of your products. This process is part of the national Equipment Energy Efficiency (E3) program which strives to improve the energy efficiency of products regulated under state and territory laws.

A key element of the E3 program is verification testing. The aim of the testing is to verify the energy efficiency claims, which is made during the product registration. Products are tested by an independent, National Association of Testing Authorities (NATA) accredited laboratory. This testing program has been expanded in recent times with significant resources being dedicated to increase check testing activities.

The intent of this letter is to inform you that E3 regulators wish to offer companies the opportunity to actively participate in the compliance program by agreeing to purchase all check test reports and tested products. Including:

- A copy of the test report at cost price; and
- Delivery of the tested product to your nominated premises at 50% of the purchase price.

If you accept this offer, the Program Administrator will contact you after a check test has been conducted to arrange for the product to be returned to your premises, with a copy of the test report. The Program Administrator anticipates no more than two check tests of any one product type from a single supplier will be conducted during a 12 month period.

While this is a voluntary program, your company and/or the manufacturer may find this information useful to your own testing and compliance activities such as calibrating your in-house testing with the NATA accredited facility.

Should you agree to this arrangement, funds received will be held in trust by Energy Safe Victoria and will be used to undertake additional product testing in your sector, and your support for the program may be publicly reported in program publications.

Upon completion of a check test, a tax invoice will be forwarded to your company, and the product will then be delivered to the nominated address.

Your company is under no obligation to agree to this offer. However, should you choose to not participate, the tested product will be disposed of according to established compliance procedures, and your company will only be notified of the check test outcome without access to the test report.

Every registration holder will be given this opportunity to actively participate in the compliance program. If you would like to enter into this arrangement, please advise me by email at [energyrating@environment.gov.au](mailto:energyrating@environment.gov.au) by 30 October 2009.

Should your company choose not to agree to reimburse costs in exchange for the tested unit and report, you do not need to take any further action. From November 2009, Departmental staff managing the compliance testing program will contract with NATA testing facilities to give effect to your company choice. Please note I will not be able to offer this arrangement to your company on a test by test basis after the October deadline.

I encourage you to consider this opportunity and to support the E3 Compliance Program.

Yours sincerely

A handwritten signature in black ink, appearing to read 'SHANE HOLT', written in a cursive style.

Shane Holt  
Director  
Appliance Energy Efficiency